MEDINA ELECTRIC COOPERATIVE, INC.

Your Touchstone Energy® Cooperative

Monday Morning Meeting

_____ _____

District Office Date

President: _____called the meeting to order. Guests were introduced. _____ (If no guests write "no guests"). Distribute sign in sheet. Read minutes. Make corrections if any: _____

Outages: _____

_____

Discussion of any close calls, near-miss or accidents: _____

_____

_____

Discussion of equipment, vehicles, safety hazards and Technology Issues:

_____

_____

_____

_____

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_____

_____

_____

_____

Discussion of this week's work:

_____

_____

Pages _____ through _____in the Safety Handbook were read aloud by:_____. Checked with each employee for additional discussion or suggestion:

Adjourned at _____ am. Submitted:_____

Secretary

MEDINA ELECTRIC COOPERATIVE, INC.

Your Touchstone Energy® Cooperative

Monday Morning

Sign In Sheet

For _____

Name	Employee #	Job Title
1.		
2.		
3.		
4.		
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